



**REGULAR MEETING OF COUNCIL**  
**Held on Monday March 23, 2020 in the**  
**Town Hall Council Chambers, commencing at 6:00 p.m.**

**IN ATTENDANCE:**

Mayor: D. Anderberg

Councillors: B. McGillivray, S. O'Rourke, M. Barber and S. Korbett

Staff: L. Wilgosh, Chief Administrative Officer;  
W. Catonio, Director of Finance and Human Resources and M. Everts, Events, Marketing & Economic Development Officer

Via Conference Call:  
Councillors: L. Jackson

Staff: L. Rideout, Director of Community Services and L. Goss, Administrative Manager

Absent with regrets: W. Elliott

**1. CALL TO ORDER**

Mayor Anderberg called the meeting to order at 6:00 pm.

**2. SCHEDULED PUBLIC HEARING**

**3. AGENDA APPROVAL**

**BARBER:**

That Council for the Town of Pincher Creek approves the March 23, 2020 agenda as amended, the amendment being the addition of the following items;

- 11.3 Various Lease Agreement Reviews
- 11.4 Regional Emergency Management Organization Review
- 11.5 Business Support
- 11.6 Community Communication
- 11.7 Personnel
- 11.8 Tax Arrears Annual List
- 11.9 Alberta Child Care – St. Michaels Location
- 11.10 Community Phone In – Offers of Funding
- 11.11 Business Continuity Planning

**CARRIED 20-156**

**4. DELEGATIONS**

Handwritten initials in blue ink, appearing to be "AJ" or similar, written over a horizontal line.

**5. ADOPTION OF MINUTES**

**5.1 Minutes of the Regular Meeting of Council held on March 9, 2020**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek approve the minutes of the regular meeting of Council held on March 9, 2020 as presented.

**CARRIED 20-157**

**5.2 Minutes of the Special Meeting of Council held on March 16, 2020**

**JACKSON:**

That Council for the Town of Pincher Creek approve the minutes of the Special Meeting of Council held on March 16, 2020 as presented.

**CARRIED 20-158**

**6. BUSINESS ARISING FROM THE MINUTES**

**7. BYLAWS**

**8. NEW BUSINESS**

**8.1 Committee of the Whole Agenda Format**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek direct administration to amend the Committee of the Whole agenda to reflect the Committee Reports and Administration be moved to item 3 and 4 respectively.

**CARRIED 20-159**

**8.2 Community Mental Health Learning Immersion - Attendance**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek authorize the attendance of Councillor O'Rourke at the Community Mental Health Learning Immersion event at the Heritage Inn in Pincher Creek on February 6, 2020.

**CARRIED 20-160**

**8.3 Pincher Creek Community Early Learning Centre Funding**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek accept the Pincher Creek Community Early Learning Centre Funding information as presented.

**CARRIED 20-161**

**9. REPORTS**

**9.1 Upcoming Committee Meetings and Events**

Emergency Services, Landfill Association, Community Futures, Chinook Arch Library, Municipal Development and Subdivision Authority, Committee of the Whole and Council meetings will go ahead  
Community Information Night will remain postponed at this time.

**10. ADMINISTRATION**

**10.1 Council Information Distribution List**

**KORBETT:**

That Council for the Town of Pincher Creek accept the March 23, 2020 Council Information Distribution List as information.

**CARRIED 20-162**

**11. CLOSED MEETING DISCUSSION**

**O'ROURKE:**

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday, March 23, 2020 at 6:29 pm in accordance with section 21 and 27 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Community Services, Events, Marketing & Economic Development Officer and Administrative Manager in attendance.

**CARRIED 20-163**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, March 23, 2020 at 7:15 pm.

**CARRIED 20-164**

*Mayor Anderberg called a recess at 7:15 pm.*

*Brett Wuth joined the meeting at 7:15 pm.*

*Mayor Anderberg called the meeting back to order at 7:23 pm.*

**O'ROURKE:**

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday, March 23, 2020 at 7:23 pm in accordance with section 21 and 27 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Community Services, Administrative Manager, Events, Marketing & Economic Development Officer and Director of Emergency Management in attendance.

**CARRIED 20-165**

*Marie Everts and Brett Wuth left the meeting at 8:31 pm.*

**McGILLIVRAY:**

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, March 23, 2020 at 9:34 pm.

**CARRIED 20-166**

**11.1 Ag Society Lease Review and Follow-Up – FOIP s. 27**

**KORBETT:**

That Council for the Town of Pincher Creek receive the information as provided by the AHS Health Inspector, Mike Swynstun and move forward with option #2 as presented.

**CARRIED 20-167**

**11.2 Intermunicipal Collaboration Framework Agreement – FOIP s. 21**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek receive and approve the proposed Intermunicipal Collaboration Framework Agreement between the Town of Pincher Creek and the Municipal District of Pincher Creek which determines shared services and the related funding percentages as agreed within and as amended.

**CARRIED 20-168**

**KORBETT:**

That Council for the Town Pincher Creek receive and approve the proposed Recreation Agreement, as a component of the Intermunicipal Collaboration Framework Agreement, between the Town of Pincher Creek and the Municipal District of Pincher Creek as amended.

**CARRIED 20-169**

**11.3 Various Lease Agreement Reviews**

**JACKSON:**

That Council for the Town of Pincher Creek defer the Lease Agreement Reviews to a future meeting for consideration.

**CARRIED 20-170**

**11.4 Regional Emergency Management Organization Review**

**BARBER:**

That Council for the Town of Pincher Creek receive the report presented by Brett Wuth, Director of Emergency Management regarding the Regional Emergency Management Organization Review and COVID-19 situation update as information.

**CARRIED 20-171**

**11.5 Business Support**

**KORBETT:**

That Council for the Town of Pincher Creek receive the Business Support update provided by Marie Everts, Events, Marketing & Economic Development Officer as presented and direct administration to move forward with the COVID-19 Business Needs Survey utilizing Town Staff as needed.

**CARRIED 20-172**

**11.6 Community Communication**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek receive the Community Communication update provided by Marie Everts, Events, Marketing & Economic Development Officer as presented.

**CARRIED 20-173**

**11.7 Personnel**

**KORBETT:**

That Council for the Town of Pincher Creek direct administration to prepare a personnel plan as discussed.

**CARRIED 20-174**

**11.8 Tax Arrears Annual List**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek receives the Tax Arrears Annual List as information.

**CARRIED 20-175**

**11.9 Alberta Child Care – St. Michaels Location**

**O'ROURKE:**

That Council for the Town of Pincher Creek receives the Alberta Child Care – St. Michaels Location as information.

**CARRIED 20-176**

**11.10 Community Phone In – Offers of Funding**

**JACKSON:**

That Council for the Town of Pincher Creek receives the Community Phone In – Offers of Funding information as presented.

**CARRIED 20-177**

**11.11 Business Continuity Planning**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek direct administration to prepare and present further Business Continuity Planning information at the April 1, 2020 Committee of the Whole Meeting for consideration

**CARRIED 20-178**

**12. NOTICE OF MOTION**


**13. ADJOURNMENT**

**O'ROURKE:**

That this meeting of Council on March 23, 2020 be hereby adjourned at 9:47 pm.

**CARRIED 20-179**

  
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MAYOR, D. Anderberg

  
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CAO, L. Wilgosh

**APPROVED BY RESOLUTION  
OF THE COUNCIL OF THE  
TOWN OF PINCHER CREEK,  
THIS 14<sup>th</sup> DAY OF APRIL 2020**

**S E A L**

**NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON TUESDAY APRIL 14, 2020 AT  
6:00 P.M.**